



WHANGANUI HIGH SCHOOL POLICY

FUNDRAISING

Policy No: 4.3
(NAG 4)

INTRODUCTION	1	Ministerial funding, together with school subject contributions, is not sufficient to enable the school to achieve its Mission Statement. Therefore, the school is obliged to raise additional funds to achieve its Mission Statement and Ministry requirements.
PURPOSE	1 2	To manage fundraising activities within the school. To ensure a broad-based education by the school within the community. <u>NB</u> : If the School's name or logo is used in any fundraising venture by any groups, e.g. sports body associated with the School; the Board expects the following guidelines to be adhered to.
GUIDELINES	1 2	There will be two types of fundraising considerations, Minor and Major fundraising. The difference is in terms of the number of students and amounts involved. For both Minor and Major fundraising the relevant form must be completed. Forms are available from the Bursar's office. a) <u>Minor Fundraising</u> Involves less than 20% of the students in the School or raising less than \$10,000. Undertaken by a small group of students, e.g. a hockey team or subject department. b) <u>Major Fundraising</u> Undertaken by the majority of the School, i.e. involves more than 20% of the School's students, or raising more than \$10,000, e.g. School Activity contribution. <u>Permission is required</u> - a) <u>Minor Fundraising</u> Application is made to the Principal's nominee, in writing, setting out the means by which funds are to be raised and the purpose to which funds will be put, and the amount of money expected to be raised. b) <u>Major Fundraising</u> Recommendation from the Principal who puts this request to the Board of Trustees. <u>Please Note</u> : For all School fundraising, it is compulsory to use the correct fundraising form/s available from the Bursar's Office.
EVALUATION		The Board, in association with the Principal, will review this policy on a three-yearly cycle in accordance with the School's quality management cycle.
CONCLUSION		Fundraising should be carefully planned and carried out so as to ensure the following: a) The fundraising activity promotes the good name of the School and reflects well on the School. b) The activity does not overly distract students or staff from normal school activities. c) The funds raised assist the School in meeting its Mission Statement.

Approved by the Board
Signed Chairperson: _____

Date: 3/7/17

Signed Principal: _____

Date: 1/8/17