



WHANGANUI HIGH SCHOOL POLICY INVESTMENTS

Policy No: 4.2
(NAG 4)

INTRODUCTION	1	That any uncommitted funds (short-term/long-term) b safely invested for the benefit of the students.
PURPOSE	1	To set aside surplus income and Trust funds on a structured investment programme geared to accumulate essential reserves and to meet both long and short term cash flow requirements.
	2	To achieve maximum returns on funds invested in order to provide both Trust income and the supplement annual income generated by the School.
	3	To ensure the sound and secure placement of Board and School funds in approved securities.
GUIDELINES	1	<u>Sources of Investment</u> Funds for investment will arise from the following sources: a) Established Trusts of a general and special purpose, e.g. Edith Wheal Trust. NB: Trust capital usually will remain intact with distributions made from income earned. b) Locally raised funds, e.g. activity accounts, fundraising projects, fees. c) Government grant, e.g. reserve provisions liquidity requirements.
	2	<u>Strategies</u> a) All investment decisions will require endorsement and final approval by the Board. b) Terms for the investment of funds will be appropriate to the specific purpose ranging from medium-to long term for Trust and Reserve funds to "Call" and short-term up to three months for liquidity requirements. c) Investments will be placed at the highest rate available based on competitive market quotes and whenever possible, bulking funds on similar terms to achieve higher wholesale interest returns. d) Funds will be invested with an approved registered bank with due consideration being given to the School's association with its current bankers, whilst recognising the need to maximise returns as well as the principle of risk spreading. e) A schedule of current investments will be provided to the Board on a monthly basis showing the purpose, amount, terms and interest rates of the individual investments in the portfolio with an average interest rate earned overall.
EVALUATION		The Board, in association with the Principal, will review this policy on a three-yearly cycle in accordance with the School's quality management cycle.
CONCLUSION		That students will benefit from the safe investment of uncommitted funds.

Approved by the Board
Signed Chairperson:

Date:

19/6/17

Signed Principal:

Date:

19/6/17