



SPECIAL NEWSLETTER September, 2018

Dear Parents and Caregivers

Please be aware of the following events and changes to our schedule for the next few weeks.

- **School examinations** begin for students in Years 11 to 13, on **Wednesday 12 September, and conclude on Friday 21 September** (Mid week 8 and all of week 9).
Students are expected to attend these examinations, and all students have been provided with a personalised examination timetable, together with instructions.
Please note that I have attached a copy of the entire examination time table as well as the instructions which have been issued to the students.
- Some students may not have qualified to have study leave for the duration of these examinations because they have not attained 75% of the credits they have been offered so far this year. Parents of these students have been notified.
- Examinations commence at 9.05am and 1.10pm.
- If your son or daughter is sick then you should contact the Student Centre as usual. Once well, they should see Mrs Spooner who will endeavour to re-schedule the missed examinations.
- For the duration of these examinations the daily time schedule is changing to the following:

Form time	8.45 - 9.00am
Period 1	9.00 - 10.00am
Period 2	10.00 - 11.00am
Interval	11.00 - 11.30am (30 minutes)
Period 3	11.30 - 12.30pm
Interval	12.30 - 1.05pm (35 minutes)
Period 4	1.05 - 2.05pm
Period 5	2.05 - 3.05pm

Note well: Junior students will be released at 2.05pm each Friday as usual.

- **Normal school** resumes for all students on **Monday 24 September.**

- **Inter-school Moderation – Thursday 13 September.**

Junior students will be **released at 12.30pm**, at the conclusion of period 3, so that staff can attend inter-school NCEA moderation sessions.

Buses will run on their normal schedule. The Library will be open till 4.30pm

Note well that the Senior examinations continue as planned.

- The **term concludes** on **Friday 28 September**, and the **starting date for Term 4** is **Monday 15 October**.

Yours sincerely

Elizabeth Spooner
Associate Principal