



WHANGANUI HIGH SCHOOL POLICY ENGLISH for SECOND LANGUAGE SPEAKERS (ESL) ENGLISH LANGUAGE LEARNERS (ELL STUDENTS)

INTRODUCTION	<ol style="list-style-type: none"> 1 This policy is relevant to all students for whom English is not their first language. 2 It should be read in conjunction with the School's policies on: <ol style="list-style-type: none"> a) Student Entry to Courses – Policy No. 1.4 b) International Students – Policy 6.8 and the Ministry of Education's 'English as a Second Language Policy and Guidelines 2009' document; and the Wanganui High School Charter; and the Code of Compliance relating to International Students.
RATIONALE	<ol style="list-style-type: none"> 1 The School has a number of students who are termed to be English Language Learners (ELL) and whose first language is not English. The School needs to ensure there are procedures in place which: <ol style="list-style-type: none"> a) identify whether those students have a legal right to attend Wanganui High School b) identify whether the students: <ul style="list-style-type: none"> • are eligible to attend Wanganui High School as non-fee paying students • have refugee status • are international fee-paying students c) identify and endeavour to meet the students' language needs d) identify and endeavour to meet the students' other educational and social needs e) Help the student (family) enrol, and be made to feel welcome, and enhance their transition into the New Zealand education system.
GUIDELINES	<ol style="list-style-type: none"> 1 Enrolment applications for all students are considered by the Principal. 2 All students, at the time of their application to enrol, are required to identify whether they are New Zealand citizens or residents. 3 Students who are identified at the time of enrolment as having a language other than English as their first language, will be deemed to be ESL students. 4 All non-English speaking background students who apply to enrol will be required to provide: <ol style="list-style-type: none"> a) a passport/visa or certified copies of same b) of their current address (including proof of in-zone status if necessary) c) most recent school report(s). 5 Students who are identified as being ESL students will be required to complete (or helped to complete) documentation including: <ol style="list-style-type: none"> a) a data collection for ESL/AF assessment form b) provision of details of passport/visa/residency status (copies to be taken of originals or certified photocopies retained for filing on the student's school file). 6 If the student is a foreign fee-paying student, their fees will be used in part to provide and monitor an appropriate ESL programme.

	7	<p>If the student is not a fee-paying student and where funding is sought through the New Zealand Ministry of Education to support the ESL student's language programme, each student must:</p> <ul style="list-style-type: none"> a) be allocated a distinct identification number b) take part in an orientation programme aimed at familiarising the student with regard to the school's systems, protocols, learning opportunities, testing and assessment programme, qualification opportunities, support networks and personnel, daily and weekly timetable, facilities, layout and evacuation procedure c) complete testing upon entry to this school to identify their ability and needs, particularly in terms of ESL; and d) have, as soon as possible, an individualised ESL Language Teaching Programme arranged for them by the school e) have their ESL ability and needs reassessed twice a year to determine progress, further individual needs, and funding requirements. <p>The School will:</p> <ul style="list-style-type: none"> a) report to caregivers, parents and the Principal on the above in keeping with the School's normal reporting cycle and not less than twice a year b) maintain a current database on all students for which ESL status and ongoing progress is recorded.
CONCLUSION	1	Each English Language Learner (ELL) student needs to be welcomed into the School and have the opportunity to develop to their potential in terms of English skills so that they might become integrated and effective members of the School community as soon as possible.
EVALUATION	1	The Board, in association with the Principal, will review this policy on a three-yearly cycle in accordance with the school's quality management cycle.

Approved by the Board
Signed Chairperson:

Date:

28/5/18.

Signed Principal:

Date:

28/5/18