



# WHANGANUI HIGH SCHOOL

WHANGANUI HIGH SCHOOL  
P.O. Box 4022  
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NEW ZEALAND

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## Application Form for International Students

Name of Student: \_\_\_\_\_  
Family Name \_\_\_\_\_ Given Names \_\_\_\_\_

Father's Name \_\_\_\_\_  
Family name \_\_\_\_\_ Personal names \_\_\_\_\_ Occupation \_\_\_\_\_

Mother's Name \_\_\_\_\_  
Family name \_\_\_\_\_ Personal names \_\_\_\_\_ Occupation \_\_\_\_\_

Address: \_\_\_\_\_  
of parents \_\_\_\_\_

Phone parent: \_\_\_\_\_ Fax parent: \_\_\_\_\_  
(+Country code) Area Number (+Country code) Area Number

Email parents: \_\_\_\_\_ Email student: \_\_\_\_\_

Sex: \_\_\_\_\_ Passport number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age in years: \_\_\_\_\_

First Language: \_\_\_\_\_ Years studying English: \_\_\_\_\_

Present School: \_\_\_\_\_ Languages spoken: \_\_\_\_\_

Emergency Contact Details: \_\_\_\_\_

Agent \_\_\_\_\_  
Company \_\_\_\_\_ Agent's name \_\_\_\_\_

Agent's address \_\_\_\_\_  
\_\_\_\_\_

Agent's phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email agent: \_\_\_\_\_ Contact should be through Agent / Parent (cross out)

How did you hear about Whanganui High School? \_\_\_\_\_

When do you expect to arrive at Whanganui High School? \_\_\_\_\_

How long do you expect to study at Whanganui High School? \_\_\_\_\_

Whanganui High School runs an orientation programme at the start of each term, and expects all new students to start then.

### Fee Summary

**Tuition Fee:** Normal course which includes up to 2 classes of English. NZ\$13 250  
Premium first year course. Up to 6 classes of English. NZ\$15 000

**Homestay Fee:** The 2018 homestay fee is NZ \$250 per week. A normal year of 45 weeks at \$250 per week NZ\$11 250

**Administration:** An administration fee is required for all new students NZ \$600 / NZ \$1200

**Insurance:** All students must have full travel insurance. Travel insurance and health insurance for their stay NZ \$583

**Personal costs.** A student must pay for their uniform (\$200 to \$500 per year) as well as all their personal spending.  
Students typically spend about \$60 a week on personal spending.

**FEES. Please tick the course you are applying for.**

**Tuition Fee:** A new student should enroll in a first year programme unless they are from one of our sister schools.

- First Year Course. At least 5 academic classes plus up to 2 classes of English per week. NZ \$13 250 pa
- or  Premium First Year Course. Up to 6 classes of English (full immersion). NZ \$15 000 pa

**Homestay Fee:** This money is held by the school and remains your property until it is used to pay the homestay, two weeks paid in advance. Any excess homestay is refunded when the student leaves.

- Normal school year of 45 weeks at \$250 per week NZ \$11 250
- or  I expect my child to be in New Zealand for \_\_\_\_\_ weeks at \$250 per week \_\_\_\_\_

**Administration:** An administration fee is required for all new students which includes matching students to school selected homestays, meeting the student at Whanganui airport, helping with setting up a bank account, if necessary. General administration.

- Administration fee (all new students) paid only once. Short term stay - 6 months or less. NZ \$600
- or  Administration fee (all new students) paid only once. Long term stay – over 6 months. NZ \$1200

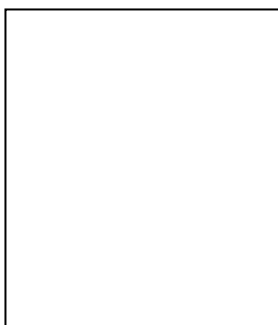
**Insurance:** All students must have full insurance. We use and recommend UNICARE (<http://www.uni-care.org>)

- Travel insurance and health insurance for 1 whole year (recommended for all students who are staying more than 1 year as they are then covered for travel and health insurance. NZ \$583
- or  Travel insurance and health insurance for 11 months (for students staying 1 year or less) NZ \$541

**Optional extra costs.** You may choose to pay some of the following.

- NZQA external examination fees. NZ\$384
- A three-day escorted trip around the centre of the North Island. The trips goes from Whanganui to the Waitomo Caves, Rotorua where the students experience a Maori culture show, the Luge, a farm show and Rainbow Springs (includes kiwi house) before continuing to Taupo and returning to Whanganui. (Includes all entry fees, travel, food and accommodation). NZ \$675
- A three-day escorted trip to Wellington and back. The trip goes from Whanganui to the Wairarapa then to Wellington, and includes Mount Bruce bird sanctuary, Lindale tourist farm and Te Papa National Museum. All entry fees, travel, food and accommodation is included. NZ \$350
- Guardian A native speaking guardian who keeps the parents informed and provides guidance to the student. It is mandatory for young students (under 14 years old) and for students who have had behavioural or health issues in their previous school. See last page for more information. NZ \$2500 pa
- Air Chathams flight to Whanganui with Full Concierge Service.** This includes a meet and transfer on arrival at Auckland International airport plus care of student until arrival in Whanganui. NZ \$170
- Auckland Meet and Transfer You will be met at Auckland airport and transferred to the domestic plane for flight to Whanganui or Palmerston North. NZ \$100
- Palmerston North Airport Transfer You will be met at Palmerston North airport and transferred to Whanganui. NZ \$100
- Assistance to obtain a student visa. If you require the school staff to help you obtain a student visa in New Zealand (the visa itself cost NZ\$277) we will charge an administration fee of NZ \$50
- Assistance to obtain a student medical for visa. If you arrive without a medical required for a visa and ask the school staff for assistance (the medical itself cost about NZ\$370) we charge an admin fee NZ \$50

**Please enclose a recent passport size photo and a copy of the last 2 years school reports.**



## Family and Personal Details

Each of our overseas students is placed with a local family and becomes a family member for the duration of their stay with us. This gives the security of a family for support, and greater exposure to the English language. Each student will have their own room. We visit and assess homestays as being suitable for students. All homestay parents are also checked by the police as is required under New Zealand law. To help us select a suitable homestay for you, please supply us with the following details. A copy of this sheet is given to the homestay parents.

Student's Name \_\_\_\_\_  
Family name \_\_\_\_\_ Personal names \_\_\_\_\_

Date of birth \_\_\_\_\_ Name the student likes to be called by \_\_\_\_\_

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Parents' email address \_\_\_\_\_

Can your parents read an English email? Yes / No

Student's email address \_\_\_\_\_

Details of brothers and sisters \_\_\_\_\_

Religion \_\_\_\_\_

Any special requirements of your religion \_\_\_\_\_

Food (please tick  foods you like and cross  food you do not like). You can add a comment about particular foods

Chicken	Lamb	Salad
Fish / Shellfish	Tomatoes	Rice
Pork	Cooked Vegetables	Noodles
Beef	Fruit	Bread

Comments \_\_\_\_\_

Are there any special foods that you do not eat \_\_\_\_\_

Can you cook? If so, what sort of food? \_\_\_\_\_

How is your health? \_\_\_\_\_

Do you have any illness or allergies? \_\_\_\_\_

Have you ever been admitted into a hospital? If so what for?

What is most important to you in a homestay.

Mark activities you like to do. Tick ✓ activities you like and cross ✗ activities you dislike.

Shopping	Computers / Internet	Basketball
Walking / Tramping	Reading	Soccer
Skiing	Studying	Badminton
Karate / Judo	Television	Tennis

What other sports, hobbies, or other interests do you have \_\_\_\_\_

What musical instrument do you play (if any). \_\_\_\_\_

Do you (the student) smoke cigarettes? Most New Zealand homestays are smoke free. \_\_\_\_\_

Have you (the student) ever been in trouble with the police? \_\_\_\_\_

Do you like pets (animals)? Tick ✓ if you like, cross ✗ if you dislike or letter A if allergic to. You may select more than one.

Birds	Dogs	Cats	Other (state)
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What sort of homestay do you want? Tick ✓ homes you like and cross out ✗ homes you dislike. You may select more than one.

Homestay with mature lady no children at home	Homestay with no other children	Homestay with mother and child but no homestay father	Homestay with Teenagers
Homestay with young children	Homestay with another international student (different language)	Homestay in the country	Homestay within walking distance to school

Any other requests for the homestay?\_ \_\_\_\_\_

Describe yourself and your family so your homestay can know you better.

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It is a good idea to make up a few pages of photos of your family and friends to describe your family to your new homestay. These can be emailed to your new family.

# Health Information for Private International Students

Name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Please answer the following questions (by ticking the appropriate boxes) so that we have a record of any health concerns. If you have a medical problem we will supply this information to New Zealand doctors. Relevant health information is given to the homestay parents. Failure to disclose any pre-existing medical condition may lead to termination of contract.

## 1 Insurance

All International students at WHS are required to have insurance (both health and personal). If you have alternative travel insurance to that arranged through Whanganui High School, then your parents will need to supply details of this insurance (the copy of the policy must be in English).

Whanganui High School insures International students through Unicare (<http://www.uni-care.org/inbound.html>).

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## 2 Immunisation

Have you been immunised against:

Tuberculosis       Hepatitis B       Tetanus       Rubella

## 3 Health History

Have you had any of these medical problems?

Asthma       Diabetes       Heart Problems       Depression  
 Epilepsy       Allergies       Eating Disorder       Serious illness

If you have ticked any of these boxes please give details below. You may have to supply a medical report.

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## 4 Do you have problems with either of the following?

Ears/Hearing     Eyesight/Vision (excluding glasses). If you have ticked either of these boxes give details below.

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## 5 Are you allergic to any medication? Yes/No If yes, please explain.

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## 6 Are you on any long-term medication? Yes/No If yes, please state what:

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## 7 Have you ever had mental health problems? Yes/No If yes, please state what:

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## 8 Do you have any other medical problems?

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# Contract to Provide Education for a Private International Student

Agreement between the Private International Student, their parents, and Whanganui High School.  
This agreement may be signed by only one parent if the student is legally the responsibility of that parent.

Name of Student: \_\_\_\_\_  
(Family Name) (Given Name)

Name of Father: \_\_\_\_\_  
(Family Name) (Given Name)

Name of Mother: \_\_\_\_\_  
(Family Name) (Given Name)

## General (Parents)

**The parties agree that all relevant provisions of the Education Act 1989 shall apply to the student in New Zealand. Any decision under these provisions to expel or exclude the Student will follow the Ministry of Education's guidance for schools on stand-downs, suspensions, exclusion and expulsion and shall terminate this Contract.**

1. Condition of acceptance: If this application contains incorrect information, the student will not be accepted into Whanganui High School and if already accepted may have their application terminated.
2. We (parents or legal guardian/s) accept responsibility for the full payment of all tuition and homestay fees in advance.
3. We understand that in addition to fees paid to the school, we will be responsible for payment of any personal debts accrued by our son/daughter. We accept that the school can use the homestay money to settle any debt at any time.
4. That acceptance to a particular course is subject to the student's level of English language being at the level appropriate to the course. If further tests after the student has reached New Zealand demonstrate otherwise, the school will approach the parents for any extra costs in placing the student in a more appropriate course.
5. All students under the age of 14 must have a native speaking guardian.
6. In case of dispute, we accept that the New Zealand law applies at all times.
7. If the student has a pre-existing medical condition that is not disclosed at the time of enrolment and this medical condition makes education at Whanganui High School difficult this non-disclosure is grounds for termination of this contract.
8. WHS responsibility ceases at the time that the student leaves the school at the end of the period of enrolment.

## Behaviour (Students)

9. Obey the laws of New Zealand. No student may take any illegal drugs or purchase alcohol.
10. Obey the school rules. Attend all classes regularly and always work to the best of your ability.
11. No student may drive a car or motorbike, without the permission of the School and their parents.

## Safety

12. If travelling without your host family outside of Whanganui, you must obtain written permission from:

- ◆ Your own parents
- ◆ Whanganui High School

If you are under 18 it is unlikely that the school will permit you to travel independently.

13. You must obtain written permission as above for higher risk/adventure activities e.g. Bungy jumping, white water rafting, skiing, small airplane sightseeing rides, or any activity that may be considered dangerous or high risk.
14. You must have permission from your parents and the school to travel in a car or motorbike with a driver younger than 25 years. The driver must have a full licence.

## Homestay rules

**This Contract is subject to the Student being placed in accommodation that is approved by Whanganui High School. Whanganui High School will make every reasonable attempt to provide approved accommodation for the Student and the Student agrees to comply with all expectations and conditions for living in Whanganui High School approved accommodation.**

15. It is expected that you will become a member of the host family. As such, you will be treated as a member of that family and will be expected to participate in family activities. You are required to do the following:
  - ◆ If you are going out, ask permission first and explain when you will be home.
  - ◆ If you are likely to be late home, telephone or text your family.
  - ◆ Be home by the time set by the homestay family.
  - ◆ Keep your bedroom tidy.
  - ◆ Help around the house. Accept responsibility for reasonable jobs (e.g. help with the dishes).
  - ◆ You will pay for your toll calls and internet charges. Your host family may choose to control your access to the internet.

16. You may stay overnight with friends if there is a person in the house who is a mature adult, and with the permission of your host parents.
17. You may only drink alcohol if approved by, or in the company of, your homestay family. Parents may wish to forbid all alcohol.

### **The Education Act 1989**

18. The Education Act 1989 controls the exclusion, suspension and expulsion of all students from school. The Education Act also applies to international students.

### **Refund of Tuition Fees**

19. If you withdraw from your course of study before the course completion date, you may be eligible for a refund of school fees.
20. An application for refund of fees must be made in writing. Your parents must write to the Board of Trustees explaining why you have withdrawn from the course and your reasons for seeking a refund.
21. If your application is made before the start of your course, your fees will be refunded less an administration charge of \$600 to cover costs incurred by the school.
22. If your application is made after the start of your course, but before eight school weeks, your fees will be refunded less:
  - An administration charge of \$600.
  - Any commission paid to your agent.
  - The proportion of the Government Levy the school is required to pay.
  - 60% of the remainder of the tuition fee (this covers costs already incurred and committed to for the duration of the programme for the use of facilities, resources and salaries of teachers and support staff).
23. No refund will be made to a student who is expelled from the school by the Board of Trustees.
24. No refund will be made to a student enrolled at the school prior to the 1<sup>st</sup> of March who becomes a permanent resident after the 1<sup>st</sup> of March (in any year).

### **Refund of Homestay Fees**

25. If you move out of your homestay before the end of your contract, the portion of your homestay fees not already used will be returned to you. The Administration Fee will not be refunded.
26. If you cancel your homestay contract before you move into the homestay, your fees will be refunded in full less the administration fee.
27. If you request a change of homestay, then the original homestay will receive two weeks' fees in lieu of notice.

### **Code of Practice for the Pastoral Care of International Students**

Whanganui High School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at [www.nzqa.govt.nz/providers-partners/education-code-of-practice](http://www.nzqa.govt.nz/providers-partners/education-code-of-practice).

### **Dispute Resolution Scheme**

If you require assistance to resolve a complaint with Whanganui High School please follow the procedure at [www.istudent.org.nz](http://www.istudent.org.nz)

### **Eligibility for Health Services**

Most students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at [www.moh.govt.nz](http://www.moh.govt.nz)

### **Accident Insurance:**

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at [www.acc.co.nz](http://www.acc.co.nz).

### **Medical and Travel Insurance:**

We require that all international students at Whanganui High School have insurance that will cover the cost of any medical treatment and the loss of personal effects for the duration of their stay in New Zealand. The school is able to purchase a comprehensive policy from Unicare. If a student has alternative travel insurance, then please provide details of this policy for our records.

### **Immigration**

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at [www.immigration.govt.nz](http://www.immigration.govt.nz).



I have read and understood these conditions applying to entry to Whanganui High School. I agree to notify Whanganui High School of any contact detail changes.

Signed:

\_\_\_\_\_  
Signature of Student

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Father

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Mother

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Director of International Students

Date \_\_\_\_\_

**If you relied on a translator to understand this document please ask the translator to sign here.**

\_\_\_\_\_  
Name of translator

\_\_\_\_\_  
Signature of translator

## Fees details

The tuition fee covers four full or part terms from the starting date for the student. Included in the school fee are the cost of class fees, textbooks, the international student photo, the WHS year book (The Record) and the orientation course at the start.

**Normal Tuition Fee:** NZ \$13 250 (or NZ \$ 3500 per ten-week term for shorter stay students)

This is the normal starting level for international students unless they have the prior approval of Whanganui High School.

- ◆ Includes up to 2 English classes a conversation class, and one ESOL class.

**First Year Premium Fee:** NZ \$15 000 (or NZ\$ 4000 per ten-week term for shorter stay students)

This course is designed for new students who require intensive English language support in the first year.

- ◆ Includes up to 6 English classes including special Intensive English classes.

**Homestay:** NZ \$11 250 (for a full academic year of 45 weeks or \$250 per week for part of a year)

- ◆ Provision of a single room for the student
- ◆ All meals
- ◆ All homestays are visited and assessed in advance by the school.

**Administration Fee** NZ \$600 – short stay 6mths or less NZ\$1200 – long stay over 6 months

- ◆ Administration and Enrolment.
- ◆ Meet and greet at Whanganui airport.
- ◆ Helping to arrange the homestay and set up bank accounts.
- ◆ Orientation programme.

### Visa Fee

- ◆ Most students get a student visa in their own country or have the assistance of a guardian in New Zealand.
- ◆ It is possible to get or renew a student visa in New Zealand but if you require staff to assist we will charge for this.

**Personal costs:** The homestay fee does not cover the following:

- ◆ School uniform (maximum of \$NZ 500)
- ◆ Holidays away from the homestay, or holidays that involve extra expense for the homestay parents.
- ◆ Personal spending (between \$NZ 50 and \$NZ 70 per week). Parents may pay your personal funds to the school and the school will set up a bank account whereby a set amount will be automatically paid into your account each week.
- ◆ Toll calls and internet charges.

**Guardian** NZ \$2500

A guardian assists a student to adjust to life in New Zealand. It is mandatory for young students (< 14 yo) and for students who have had behavioural or health issues in their previous school. It is recommended for any students who would like support in their first year at Whanganui High School. The native speaking guardian is responsible for:

- ◆ visiting the homestay prior to the student arriving to discuss cultural differences
- ◆ meeting the student at the airport and introducing the student to the homestay
- ◆ taking the student to the school on their first day
- ◆ arranging bank accounts and the purchase of a school uniform
- ◆ maintaining regular contact with the school and homestay, so progress can be monitored
- ◆ keeping parents informed in their own language by sending a brief report every month
- ◆ answering parents' concerns by fax, phone or email
- ◆ representing parents at the school (or homestay) if there are any problems
- ◆ meeting with the student regularly and transport to the doctor if required
- ◆ obtaining parents' approval before the student undertakes any activity which may be dangerous or high risk.
- ◆ monitoring student's plans for any trips away from the homestay and making sure parents' approval has been given.

**Insurance** NZ \$583 for a full calendar year or NZ \$541 (for an 11-month school year).

This full travel insurance policy covers personal effects, health and accident insurance. The school requires that all students are insured. Students coming for more than 1 year must be insured for the calendar year. If a student has alternative travel insurance, a copy of the insurance certificate must be provided.

### 2018 TERM DATES:

- Term 1 Between Monday 29 Jan – Wed 7 Feb To Friday 13 April
- Term 2 Monday 30 April To Friday 6 July
- Term 3 Monday 23 July To Friday 28 September
- Term 4 Monday 15 October To Friday 7 or 14 December

**2019 TERM DATES:** Provisional from MOE web site.

- Term 1 Between Monday 28 Jan – Thur 7 Feb To Friday 12 April
- Term 2 Monday 29 April To Friday 5 July
- Term 3 Monday 22 July To Friday 27 September
- Term 4 Monday 14 October To Friday 6 or 13 December

Senior students usually sit National Examinations beginning mid November but are entitled to leave school after this time.

## Whanganui High School Subject List

Student Name: \_\_\_\_\_

Please **select** the 6 subjects you wish to study at Whanganui High School, taking into consideration subjects you will study in the future. Some subjects (e.g. Maths - Geometry & Calculus) are only available at particular levels. If you know the year level you will study at please circle it, otherwise just tick the subjects you want. It is possible to study different subjects at different levels. The school will advise you if there is a problem. Additional details at <http://www.Whanganui-high.school.nz/options.php>.

<b>NCEA SUBJECTS</b>			
Accounting	11 12 13	History	11 12 13
Art Design	12 13	Maori language Te Reo	9 10 11 12 13
Art Design Moving Image	11	Mathematics	9 10 11 12
Art History	12 13	Mathematics Basic	9 10 11 12
Art Painting	9 10 11 12 13	Mathematics Cambridge IGCSE/AS/A	12 13
Art Printmaking	12 13	Maths - Geometry & Calculus	13
Automotive Engineering	11 12 13	Maths - Probability & Statistics	12 13
Biology	12 13	Maths – Trig. and Algebra	12 13
Building and Construction	11 12 13	Music	9 10 11 12 13
Chemistry	12 13	Music Performance	13
Chinese	9 10 11 12 13	Outdoor Education	11 12 13
Classical studies	12 13	PE - Health	11 12 13
Computer Practical	11	PE - Sport and Exercise	12 13
Computing – Digital Media	12	PE - Sport Science	12
Computing – Digital Tech.	9 10 11 12	PE - Sport SMART	13
Computing – Science	12 13	Performing Arts Academy	13
Drama	9 10 11 12 13	Performing Arts Technology	12 13
Economics	11 12 13	Photography	12 13
Computing – Web	13	Physical Education	9 10 11 12 13
Computing for Business	13	Physics	12 13
Dance	9 10 11 12 13	Psychology	12 13
Design and Visual Communication	9 10 11 12 13	General Science	9 10 11 12
Electronics	12 13	Social Studies	9 10 11 12 13
English - General	9 10 11 12 13	Spanish	9 10 11 12 13
English - Literature	13	Technology - Engineering	10 11 12 13
English International Communication	9 10 11	Technology - Fine furniture	12
English International ESOL	9 10 11 12 13	Technology - Food and Nutrition	11 12 13
English International Support	9 10 11	Technology - Materials	10 11 12 13
Food and Nutrition (A)	9 10 11 12 13	Technology - Building and Construction	10 11 12 13
French	9 10 11 12 13	Textiles and Fashion Design	11 12 13
Geography	11 12 13	Tourism	12 13
<b>SCHOOL BASED SUBJECTS</b>			
CNZ - Outdoor Education course	11 12 13	Food and Nutrition (U)	11 12 13

Signed Parent: \_\_\_\_\_

Signed Student: \_\_\_\_\_