



Certificate One: Guiding Children's Behaviour - Level 3

This certificate is made up of five modules. These focus on managing children's behaviour, developing interpersonal skills, cultural considerations and effective communication.

Module	Title	Level	Credits
101	Promoting Self Esteem, Autonomy and Social Skills	3	5
What is the role of a teacher aide in an educational setting? You will explore this question as well as gaining insight into how to effectively promote autonomy, self esteem and social skills in the students you work with.			
103	Effective Communication	2	10
Do you want to communicate effectively? During this module you will learn about the communication process, barriers to communication, auditory processing skills and communication styles. You will also gain a practical understanding of how to problem solve, communicate effectively in a group or team and how to be an active listener.			
111	Managing Behaviour	3	10
What is effective behaviour management and why it is important? You will learn a wide range of behaviour management strategies which range from preventative strategies through to managing serious and challenging behaviour as well as gaining insight and understanding of behaviour disorders.			
115	Cultural Considerations	3	5
You will explore New Zealand culture, cultural diversity and cross cultural communication. You will gain insight and understanding of how to work with ESOL students.			
107	Practicum: Managing Behaviour in the Classroom	3	10
This is the practical component of this certificate. You will complete a minimum of 80 hours in an educational setting. It is in this setting that you continue to learn, practice and hone your skills as a teacher aide, especially in the area of guiding children's behaviour.			

**Successfully complete all three certificates and gain the
Training For You Certificate in Teacher Aiding - Level 4**



Certificate Two: Supporting Literacy and Numeracy - Level 3

This certificate is made up of six modules. You will learn ways to support children's literacy and numeracy skills, understand the role of Information and Communication Technology (ICT) in supporting children's learning and gain understanding of the New Zealand Curriculum.

Module	Title	Level	Credits
110	Supporting Literacy and Numeracy	3	6
You will gain an understanding of the literacy, language and numeracy required to be a teacher aide. You will also develop and hone your own literacy and numeracy skills.			
112	The New Zealand Curriculum	3	6
During this module you will explore and gain an overview and understanding of The NZ Curriculum. You will learn about each of the curriculum areas and consider the progressions and National Standards. You will learn how to find information and resources to support children's learning.			
105	ICT in the Classroom	3	5
You will look at how ICT is used in the classroom as well as some of the current developments in educational IT.			
113	Library Skills	3	2
You will explore the role, function and operation of a school library and learn how to support children in their use of the library, especially research skills.			
117	Supporting a Programme of Learning	4	11
This will give you the teacher aide skills required to support programmes of learning for children in spelling, reading, writing and maths. It will also provide you with an understanding of how to work with groups of children and create teaching resources to assist with children's learning.			
108	Practicum: Supporting Literacy and Numeracy in the Classroom	4	10
This is the practical component of this certificate. You will complete a minimum of 80 hours in an educational setting. It is in this setting that you continue to learn, practice and hone your skills as a teacher aide, especially in the area of supporting learners' literacy and numeracy.			

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Certificate Three: Assisting Children with Special Needs - Level 4

This certificate is made up of four modules. These focus on developing an awareness of the factors that impact on children with special needs, ways to help children in the classroom and enhancing your understanding of human development.

Module	Title	Level	Credits
102	Human Development	4	12
You will gain an understanding of human development from birth to adulthood, key human development theorists and factors that may affect development. You will learn some of the theory around educational practice and how to relate developmental patterns to children's learning.			
114	Supporting Special Needs	4	14
This module gives you an understanding of special needs and special education in New Zealand and how schools respond to the needs of children identified with special needs. It also has a number of very practical components including how undertake observations, Individual Education Plans, and how to work with a child who has special needs.			
121	Research Special Needs	4	5
You will extend your knowledge of special needs through a research question of your choosing. It provides an opportunity for you to draw together the knowledge and skills you have learnt during this certificate.			
109	Practicum: Supporting Special Needs in the Classroom	4	9
This is the practical component of this certificate. You will complete a minimum of 72 hours in an educational setting. It is in this setting that you continue to learn, practice and hone your skills as a teacher aide, especially in the area of supporting children with special needs.			

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