

## **Request for Proposal 2016 – Inline Hockey NZ**

**Project:** Inline Hockey Development Framework Phase One 2016-17

**Introduction:** Inline Hockey New Zealand (IHNZ) seeks to engage a service provider to develop and deliver a player and coach development program that supports IHNZ affiliated clubs by increasing the number and quality of volunteer coaches able to teach beginner through intermediate inline hockey skills.

**Scope:** This is the first phase of what will be a multi-year project of training for inline hockey coaches in New Zealand. In this first phase the focus is on building coaching capability within Inline Hockey NZ affiliated clubs at the beginner / intermediate player skill level.

### **Project Deliverables:**

- (1) Develop the Terms of Reference for the Coaching Task Force for approval by IHNZ.
- (2) Identify potential Task Force volunteers, share Terms of Reference, interview and select then present final list to Board
- (3) Set up, Coordinate and project manage the development Task Force (7 to 9 volunteers) for review of framework, curriculum materials and coaching workshops.
- (4) Build on the NZ Coaching Framework to design a comprehensive framework that supports player development (skills, tactics and systems), coach development and 'try inline' development framework. Document the framework.
- (5) Develop and deliver detailed curriculum materials for beginner and intermediate level inline hockey skills (two levels total) within the larger framework.
- (6) Develop workshop curriculum for training volunteer coaches to be able to teach the first two levels of skills curriculum (beginner and intermediate level). One clinic required for each level; pilot testing of the course materials expected.
- (7) Delivery of coach training clinics at both levels at 8-10 locations around New Zealand. Completion before end of March 2017 (16-20 sessions in total). Target a minimum of 4-6 coaches per training per location. Locations to be decided in partnership with IHNZ
- (8) Adjustments to curriculum materials based on delivery of clinics and participant feedback.

- (9) Report on conclusion of delivery of coach training clinics including number of participants, suitability of materials, gaps and suggestions for improvement.

**Proposal Requirements:**

- a) Description of proposed development framework.
- b) Description of proposed curriculum materials.
- c) Fixed price for time and materials to develop and deliver framework, curriculum materials and coaching workshops.

Note: Reasonable travel costs will be met, by prior arrangement, by IHNZ and / or participating clubs. Payments will be tied to specific project milestones in discussion with the successful provider.

**Proposal Deadline:** July 11<sup>th</sup>.

**Project Completion (Phase One):** Before end of April 2017

**Reporting Requirements:** Monthly written progress reports to Board and Operations of Inline Hockey NZ.

**Preferred Provider Background:**

1. Inline or Ice Hockey coaching to a minimum of representative level in a relevant skating code. Critical
2. Up to date First Aid Qualification or willingness to attend training. Essential
3. Teaching experience and experience working with young people. Desirable

**To submit a proposal or ask a question please email:**

[board@inlinehockeynz.org.nz](mailto:board@inlinehockeynz.org.nz)