

New Zealand Inline Hockey Association

Annual General Meeting

Year Ending December 31, 2015

Notice of Meeting

Saturday April 30, 2016

Auckland 10.00am (Location to be confirmed)

First Notification

Call for Remits and Board Member Applications

Annual General Meeting set for Saturday 30 April 2016

- 35 Days prior to AGM March 27, 2016 **Notification Date**
- 28 Days prior to AGM April 2, 2016 **Remits and Applications Close**
- 21 Days prior to AGM April 9, 2016 **Document Distribution Date**

Included in this communication is:-

- Notice of AGM
- AGM Agenda
- Call for Remits
- Board Member position applications open
- Copy of the NZIHA Constitution (2015)

We may now receive remits from Clubs by 2nd April (28 days prior to AGM) for the upcoming AGM, so that NZIHA may redistribute all remits to Clubs by 9 April being 21 days prior to the AGM. (Please use the format provided in the guidelines below). Remits, Draft Minutes of the 2015 AGM, Portfolio Reports and the proposed new constitution will be distributed 9 April 2015.

Remits must be forwarded in the correct format to Karen Fuller, Board Secretary using this address: j.k.fuller@paradise.net.nz

Applications for Board membership are now being sought. All applications are to be emailed to Appointments Chairman, Paul Cameron, by April 2nd, 2016

Paul can be contacted at paullyndacameron@gmail.com to discuss anything in confidence re the process.

Notice of Annual General Meeting

New Zealand Inline Hockey Association

Annual General Meeting

Agenda April 30, 2016

Meeting Start 10am

Conference Centre, Auckland

(Location to be advised)

(Registration from 9.30am)

- Welcome
- Confirmation of Delegates Attending
- Apologies
- Previous Minutes & Confirmation
- Chairperson's Report
- Report; Financial End of Year 2014 (31 Dec 2015)
- Report; Financial Portfolio
- Report; Operations
- Report; Referees Portfolio
- Report; Coaching Portfolio
- Report; EO Portfolio
- Report; Growth Portfolio
- Report; Independent Advisor
- Remits
- Announcement of Executive Board
- Appointment of Auditor
- Proposed Amendments to Constitution
- General Business

Voting and Speaking Rights (Clause 11.3 Voting And Speaking Rights)

- 11.3.1 A Member Club having all dues paid shall be entitled to one voting delegate at a General Meeting, providing the Member Club is not under suspension and has at least ten registered Members for whom the current fees have been paid.
- 11.3.2 Club delegates may represent one Club only and shall be a Member of the Club they represent.
- 11.3.3 A delegate shall be entitled to one vote on each matter.
- 11.3.4 A majority of votes cast shall decide each matter except where otherwise specified.
- 11.3.5 No person may have more than one vote except the Chairperson who may exercise a casting vote in the event of an equal ballot.
- 11.3.6 The mode of voting at meetings shall be decided in the first instance on voices, in the case of doubt, a show of hands.
- 11.3.7 A secret ballot may be called for by one tenth of the Members present who are entitled to vote.
- 11.3.8 There will be no voting by proxy nor postal votes at any NZIHA meeting.
- 11.3.9 In the event that a secret ballot is called, two scrutinizers must be appointed at the General Meeting to count the votes.

**Registration for Club Delegates
attending 2016 AGM to be held on April 30, 2016 in Auckland**

To assist with meeting arrangements please email and confirm if your club will be sending delegates by April 10, 2016

Name of Club: _____

Name of Voting Delegate: _____

Name of non-voting Delegates: (max 2) _____

I, President/Secretary of _____

Confirm _____

The above named delegates are financial members of our club, and members of the NZIHA for the 2016 year.

Further, I confirm that the _____ is affiliated with the NZIHA for the 2016 season and is compliant with annual returns required by the New Zealand Companies Office. Affiliation cannot be accepted on the day of the meeting.

Signed: _____
(President/ Secretary)

Print Name: _____

Dated: _____

Club Delegates

All NZIHA affiliated clubs are eligible to have two club registered delegates attend; one of these delegates must be nominated by their club as the "voting" delegate. Club delegates may represent one club only and shall be a member of the club they represent. There is no voting by proxy.

A signed copy of this form should be presented at registration on arrival.

NEW ZEALAND INLINE HOCKEY STRATEGIC FRAMEWORK 2014 - 2017

OUR MISSION

To lead and support pathways that nurture a lifelong involvement in Inline Hockey

OUR VISION

More people playing, achieving and enjoying New Zealand's most exciting sport.

OUR STAKEHOLDERS

Inline Hockey Community, RST's, NSO's, Sport NZ, International Skate/ Hockey Organisations, Funders/Sponsors, Schools, Councils

OUR VALUES

I

Integrity

N

Nurture

L

Lifelong

I

Inclusive

N

Network

E

Excellence

T

Together

E

Everyone

A

Achieves

M

More



LEAD

DIRECTION

To be a well governed, effectively managed organisation - providing leadership to the sport

GOAL

Create an organisation to succeed through implementation of a robust and capable inline hockey structure to deliver a quality sport experience

Key Performance Indicators

Board structure continuance with appointed members

Clear direction for sport through strategic plan

Relationships solidified with stakeholders

Management structure implemented and operating effectively with performance evaluations

Organisation positioned well with succession planning

DEVELOP & DELIVER

DIRECTION

Strengthen, nurture and grow the sport

GOAL

Drive and nurture growth and participation

Seek to improve the development and delivery of the sport from grassroots to high performance

Attain higher levels of performance

Key Performance Indicators

NZIHA to provide resource for "Learn to skate and play inline hockey" program (by end 2015). Most Clubs (80%) engaging with local communities including schools by end 2016.

Pathways for players, coaches, referees and volunteers communicated to community, providing growth & international achievement. By 2017 improved club access to quality playing facility with three venues capable of international levels.

Opportunities for development of players opened up. Local & international achievement targets met for high performance.

PROFILE

DIRECTION

Build the profile of the game

GOAL

Improve the sport of inline hockey's profile through engagement with internal and external stakeholders

Key Performance Indicators

Improved stakeholder satisfaction. Communication, Promotion, Marketing and Media Plan developed and in place

Effective execution of Communication, Promotion, Marketing and Media Plan Strategies

FINANCE

DIRECTION

Develop funding pathways for investment in the sport

GOAL

Financial security of the organisation and increased funding to meet goals

Key Performance Indicators

Reserves held by NZIHA

Relationships built with key funding agencies

Regional strategies underwritten for development projects, prioritised to areas with links

Increased annual income by 25% annually

OUTCOMES

Optimised performance through an effective structure & skilled people to deliver a quality sport experience

OUTCOMES

Increased participation, achievement and capability

OUTCOMES

The sport of inline hockey attaining a higher profile and recognized as an appealing sport across New Zealand

OUTCOMES

The sport of Inline Hockey securing financial viability and sustainability

NZ Inline Hockey New Board Member Position Outline

Closing Date: 2 April 2016
Applications To: paullyndacameron@gmail.com

New Zealand Inline Hockey is the National Governing Body for the sport of Inline Hockey within New Zealand.

NZIHA in 2012-13 had an independent governance review, which has recommended a move to a more formal structure of a board rather than a committee. The intention is to attract the best skilled people available.

The current implemented structure for the Board is 8 persons, with a minimum of 2 independents. The intention is to continue with this structure.

The NZIHA Appointments Panel seek nominations for board vacancies.

Board Meetings

- Board aims to meet [physically] at least 5 times per year with telephone or electronic meetings at least 5 times per year

Board Expectations

Greater level of strategic work to be covered by, the Board: **'To Build the Game'**.

- Board need to be leaders individually and collectively
- Values need to be created and adhered to
- Members need to be respected internally and externally
- Fiduciary duty to be able to place the sport's needs ahead of club and individual desires
- Abide by Board protocols and collective decisions [responsibility]
- Maintain confidentiality
- Lead Portfolios [for example] including
- The ability to 'Dream'. All boards need to collectively look beyond the current discussing new ways and opportunities but remembering the game is for the players and not for the administrators, officials or parents – 'Playing the Puck'.
- Due to the small size of the 'volunteer' sport the Board will need to carry out a combination of strategic/operational tasks with an aim to move the board to greater emphasis on governance and strategy.
- Time expectation is approximately 10 hours per month

Strategic Plan

- The Strategic Plan as presented to the AGM 2014.

Key tasks

- Implementation of the strategic initiatives
- To ensure an effective, well structured, cohesive sport for New Zealanders

If you are interested in helping the sport of inline hockey please apply in writing to :
paullyndacameron@gmail.com.

Candidates should include CV and a cover letter highlighting the skills and what you believe you can achieve for the sport of inline in the future.