



**Minutes of the General Committee Meeting of the Devonport Yacht Club
Tuesday 17th November 2015, 7.30 p.m.
At the Devonport Yacht Club**

Present: Present: Matt Kemp (Commodore), Natasha Strong (Vice Commodore), Geoff Evans (Rear Commodore), Bill Jaques (Treasurer), Derek Snowball, Andy Mason, Hugh Pollock, Hugh Maguire, Catherine Ford, Marje Ward, Scott Richardson, Maurice Alderwick and Peter Skogstad,

Apologies Peter Strathdee (President), Wendell Dunn
The apologies were accepted **Matt/Geoff Carried**

Introduction

The Commodore opened the meeting at 7.30 p.m. welcoming everyone.

Minutes of Previous Meetings:

Moved that the minutes of the meeting held on 20 October 2015 be approved as a true and correct record

Matt/Scott Carried

Matters Arising

Copies of proxies to YNZ AGM provided to Secretary	Completed
<i>Financial delegations to be finalized</i>	Action Matt/Bill
New World Card Holders	Completed
2 nd Written Statements	Issued

Correspondence

Inwards

Kawau Boating Club – *Moved that affiliation be renewed for one year with \$250 donation* **Matt/Scott Carried**

Richmond Yacht Club 75th Anniversary 14th November

Retro and Vintage Boats by Don Jessen (David Bateman Ltd)

Sport NZ n3 membership

AYBA Executive Committee Meeting 2nd November

Woollacott Association – Mike Strong

Apology: Bill Cole & Mower for working bee

Membership Applications (3)

Russell Boating Club - Tall Ships Saturday 9th January 2016

Publicity Maurice

Outwards

Nominations Andy & Hugh M as delegates to AYBA
 New Membership packs (6)
 Membership Acknowledgements (2)

The inwards was received and outwards approved

Matt/Marje Carried

Treasurers Report

23 membership fees remain unpaid. A follow-up letter to be sent to member's who have not paid. Decisions to be taken at the next meeting on those still unpaid.

Budget includes \$5,500 for carpet. The balance at the end of the current financial year shows a reduction compared to prior year. There is a need for caution in spending and consideration for fund raising for specific projects e.g. Improving the front of the building, drainage etc.

Moved instalment payments for Roger & Diana Brown and Daniel & Kelly Leech be approved

Bill/Maurice Carried

Moved that the Treasurers Report and accounts for October payment (as circulated) be approved

Bill/Scott Carried

Membership

Membership Stats	(includes changes proposed)		Last Month
Family	95	29%	100
Ordinary	54	16%	54
Associate	131	39%	132
Junior	1	0%	1
Country	5	2%	5
Veteran Family	15	5%	15
Veteran Ordinary	8	2%	7
Veteran Country	3	1%	3
Life	13	4%	13
Overseas	8	2%	6
Total	333	100.00%	336

Membership change	Current	Proposed	Comment
Daniel & Kelly Leech	Family	Ordinary	Young family

New Member	Member type	Proposed	Seconded
Len & Lorraine Brown	Family	Kevin Johnson	Graham Pettersen
Malcom & Shona Thomas	Associate	Graham Pettersen	Reg Dean
Mike & Suzanne Brown	Family	Andy Mason	Lynn Mason

Resignations	Type	Reason
Richard & Cherrie Keane	Associate	Changed circumstances
Alice Berryman & Tim Lancaster	Associate	Not using Club
Craig & Vera Third	Family	Young family & unable to use Club
Doreen Diggle	Associate	Health
Peter & Jenny Swan	Associate	Not using Club

Three new members were accepted and the resignations plus change were received.

Matt/Derek Carried

Section reports (taken as read)

Clubhouse Captain

The quote of \$5,500 for carpet needs to be updated and compared to an updated quote for carpet tiles.

Action Bill

Haulage Master

Publicity needed in next email that old wooden and steel cradle components need to be removed prior to or as part of the working bee on the 21st November.

Action Maurice

Sailing Master

As per circulated report

Publicity Officer

Update on progress with web site including some usage stats.
Moved that \$400 be approved for expenditure on improvement to website so that news items which are time dependant can be publicised and then removed from the web site by a nominated date.

Maurice/Scott Carried

Works Manager

Discussed upgrading lockers at front of building. Not usable, currently because of drainage issues. Will be expensive. Should be part of the project to improve the front of the building.

Bar Manager

Displayed a suggested sign for advertising the Club to passers by. It was agreed that the Club logo should be prominent as well as 'new members welcome'. Other messages such as availability for functions, sailing etc. to be included provided the overall message can be kept simple. *Mark to be asked to design suitable signage.*

Action Maurice/Scott

Social Committee

Ticket prices for DYC Christmas Party 18th December to be \$30 (\$15) for children. Cut off date is important. *Robyn to include details for the function in the newsletter.*

*Moved that the **Section Reports** be approved*

Matt/Geoff Carried

General Business

Health and Safety

Matt circulated two documents:

1. Health & Safety Reforms. What is changing and what do the changes mean for sport.
2. DYC Draft Health, Safety and Risk Management Plan

The Club is responsible and liable for Health and Safety NOT individual nonpaid volunteers.

While much of the document is already covered by current procedures Committee members were asked to consider in particular what should be in the first risk column. It would be appreciated if comments could be sent to Matt by December 1st.

The goal is to finalise the plan early in the New Year. The plan will then be a standard agenda item to be considered every six months.

Rules Update

While this document was ready for consideration by the Committee the team will now have to consider the implications (if any) of the proposed Bill introduced to Parliament. *There will be a meeting of the team on the 23rd November to decide next step.*

There being no further business the meeting closed at 9.30 pm.

Confirmed
Matt Kemp
Commodore

Date

The next meeting will be held on Tuesday 15th December 2015