



# New Zealand Inline Hockey Policy

## Conflict of Interest Policy

The Board places great importance on making clear any existing or potential conflicts of interest for Board Members.

*Conflicts of interest may occur:*

- *When a Board Member, or his/her immediate family or business interests, stands to gain financially from any business dealings, programmes or services provided to NZIHA.*
  - *When a Board Member offers a professional service to NZIHA.*
  - *When a Board Member stands to gain personally or professionally from any insider knowledge if that knowledge is used for personal or professional advantage.*
1. Any business or personal matter which, could lead to a conflict of interest of a material nature involving a Board Member and his/role and relationship with NZIHA, must be declared and registered in the Register of Interest.
  2. All such entries in the Register shall be presented to the Board and minuted at the first Board meeting following entry in the records.
  3. All conflicts of interest must be declared by the Board Member concerned at the earliest time after the conflict is identified. Normally there will be the opportunity at the commencement of each board meeting for conflicts of interest to be declared.
  4. The Board shall determine whether or not the conflict is of a material nature and shall advise the individual accordingly.
  5. Where a conflict of interest is identified and/or registered, and the Board has declared that it is of material benefit to the individual or material significance to the organisation, the Board Member concerned shall not vote on any resolution relating to that conflict or issue.
  6. The Board Member shall only remain in the room during any related discussion with Board approval.
  7. The Board will determine what records and other documentation relating to the matter will be available to the Board Member.
  8. All such occurrences will be minuted.
  9. Individual Board Members, aware of a real or potential conflict of interest of another Board Member, have a responsibility to bring this to the notice of the Board.
  10. Where a Board Member has an ongoing material conflict of interest, this Board Member must consider resignation from the Board. However, resignation should not occur where this will result in serious detriment to the Board or to NZIHA.