

NZIHA Board Meeting 8 November 2014

Board Present	Barbara Baker (Chair), Sue Kennedy, Angela Prendergast, Zach Beardman , David Carrington, Tim Horne, John Hornal (Independent), William Guzzo (Independent)
Operations Present	Krystyna Beardman, Karen Fuller
Independent Advisor Present	No
Apologies	
Operations	<p>Action items:</p> <p>Competition:</p> <ul style="list-style-type: none"> • Circulate Event Notices and consult regarding potential changes for 2015 and submit to Board for approval. • Review eligibility rules, grades and cut off dates before new season. <p>Disciplinary:</p> <ul style="list-style-type: none"> • Select Panel (Krys, Claire, Pete, Simeon, Kane, Jenny, David) to review disciplinary procedures and other related documents via drop box and meet to discuss. Any new rules form part of the regulatory framework of NZIHA. Consideration for National Discipline committee. Discipline framework being review by legal counsel as part of constitutional changes to be completed by Jan 2015. There may be a cross over and in that context be aware of timing. <p>SportsGround:</p> <ul style="list-style-type: none"> • Krys and Jenny to review requirements of “super form” and ensure all data required is captured. • Week of 10 Nov Krys and Jenny to set up “club” site & information package for clubs prior to new season • SportsGround – SuperForms up and running by end of January 2015. <p>Community:</p> <ul style="list-style-type: none"> • Google for Non Profits in process. Initial registration with Google Apps. Jenny to do “test” email. <p>Funding:</p> <ul style="list-style-type: none"> • Set up “drop box” with common documents required for funding applications - to be shared with Nicole. • Priortised list of funders and “projects” to fund with details and quotes. <p>Cash:</p>

Financials

- David Carrington to resolve how to get MYOB to work on Windows 8 so files can be shared with Mark Sutton.
- XRB reporting standards. NZIHA will need to put in place 2105 and be compliant with new standards for April 2016.

Special Projects:

- FIRS referee nominations for World Cup 2015. NZIHA Board to nominate referee in December 2014.

Income Stream:

- NZIHA to acquire 200 pairs of playing pants to hold as stock to sell to NZIHA community.

Volunteer Recruitment:

- Develop a defined list of where volunteers can be utilised and role description. Once developed Operations to seek applicants/volunteers.
- Inquire into setting up Webinar to provide on line training programs e.g. score bench and possibly referee training.

David Carrington presented the Oceania and FIRS 2014 Financial Report to the Board. Copy to go to BB.

- New policy and to be included in letter to all successful trialists – NZIHA endeavours to run a zero surplus/loss tolerance +/- 10%. Greater than 10% refunded, less than 10% may attract an additional player levy.

Budget /Actual year-to-date presented to Committee

Draft audit report received with identified issues in respect of cash handling and internal controls.

Action items:

- Krys Beardman to continue to open mail as at present.
- Krys Beardman continues to collect cash and do the banking.
- Mark Sutton is to take responsibility for MYOB accounting function.
- David Carrington will provide oversight for the above three activities, and provide sign off.
- Rotational NZIHA Board members will review monthly expenditure items and monthly bank statements at face-to-face meetings and sign off.

Coaching

- David Carrington to investigate to resolution the outstanding GST issue in financial accounts before the end of calendar year. Auditor requires resolution for sign off.
- Annually accounts information to conduct audit to be provided to the auditor by 15 February annually to enable audited accounts to be returned to NZIHA in time for the AGM held annually in April. To be actioned in time for 2014 accounts and presentation to April 2015 AGM.
- David Carrington to resolve how MYOB will work on Mark Sutton's Windows 8 computer.
- Transition to Mark Sutton MYOB by NZ Trials as at a good point now (as accounts are up-to-date) to take over MYOB.
- Barbara Baker to reply to Auditor's DRAFT Report.
- Grant Plan priorities to be developed

FIRS

Senior Men – Bevan Varney Head Coach, Corey Down Assistant Coach

Junior Men – Corey Down Head Coach, Bevan Varney Assistant Coach

Senior Women – Bevan Varney Head Coach, Corey Down Assistant Coach

Junior Women – Anna Carrington Head Coach, Helen Murray Assistant Coach, Corey Down Assistant Coach

OCEANIAS

Under 16s – Julian Beardman

Under 14s – Liam Shields

Under 12s – Sam Hill

Junior Women – Evan Tairoa

Masters – Nick Thom

Veterans – Ivan Wood

NZIHA do not accept the Coaching Committee recommendations for Oceania U12, U14 grades. Coaching Committee asked to source replacements due to lack of experience.

Based on NZIHA's strategic focus, NZ U21 team compete at US tournament Narch or AAU in 2015. After trials, if numbers are available, the possibility of sending NZ U21 Development team to Australia will be assessed.

	<p>KEY SUCCESSES</p> <p>Activities and initiatives delivered during 2014:</p> <ul style="list-style-type: none"> - Delivering (Still underway) Dave Hammond grassroots coaching development - Obtained a Grassroots coaching toolkit to implement “Learn to Skate” programmes in clubs - Started pilot senior player coaching development visit in Waihi club - Provided additional senior coaching development through Open League - Received coaching applications for 2015 International campaigns - Updated NZIHA’s coaching toolbox with USA Hockey Coaching material - Drafting Elite coaching toolkit (Input from Dave Hammond). Expected Completion Nov - Drafting Club Coaching toolkit (Input from James Trevena Brown) <p>Issues:</p> <ul style="list-style-type: none"> • A large amount of knowledge is tied up in a small group of coaches.. • A perceived lack of independence or conflict of interest <p>Action</p> <ul style="list-style-type: none"> • Request approval to apply for funding to support 5 Senior player visits of developing clubs around New Zealand.
<p>REFEREE</p>	<p>The referee Committee recommended Rule Changes/ Discipline sanctions as revised by the Referees Committee. The changes are based on feedback from players, as well as our desire to improve the game here in NZ.</p> <p>Discipline changes being considered by Discipline group who have been asked to revert by 30 November. Intention is clarity for 2015 season.</p> <p>NZIHA Board motion that as a trial for the 2015 season the following rules changes will be introduced and a review of retention conducted at the end of 2015 season, through a survey to stakeholders.</p> <ol style="list-style-type: none"> 1. No off-side. 2. Two 20 minute halves.
<p>Growth</p>	<ul style="list-style-type: none"> • Tim Horne and Dave Carrington to arrange a meeting with Shane Ormsby in Palmerston North to gain an understanding of current situation and possible local players/supporters who can help with growth of inline hockey in the region. • Action Plan on how to assist Clubs following visits to be created. <p>Schools</p> <p>John advised NZIHA consider approaching the Intermediate Games (Years 7&8) held in Tauranga just prior to Term 3 school holidays.</p>

LEAD	<p>Secondary schools are competing with 40 other sports – often not the resources in school communities to support another sport.</p> <p>Resource required around being involved in schools. Regional Sports Directors are responsible to promote, grow, plan and develop opportunities in sport.</p>
	<p>The Board accept the SkateNZ proposal to extend the SkateNZ representation to include all skate/wheel based sports; Artistic, Speed, Inline Hockey, Roller Derby, Roller Hockey and Skateboarding</p> <p>That the Board accept the report on the potential to bid for FIRS World Championships Roller Games and supports NZIHA continued support in regard to SportNZ funded feasibility study.</p> <p>the Board of NZIHA agree to move to permanently put in place the Board Structure for NZIHA and the Appointment Panel. The rewrite of the constitution should also take into account upcoming changes to the Incorporated Societies Act, Health & Safety Reform, XBR accounting requirements and a review of our disciplinary framework in particular Code of Conduct. That the board engage Govett Quilliam to carry out this work for the fixed price of \$2,000.00.</p> <p>Board adopted the proposed NZIHA Board Charter and governance policies as presented.</p> <p>Board accept the Promotus Proposal to develop a Strategic Marketing and Communication Plan – including media recommendation with NZIHA for the sport of inline hockey in New Zealand .</p> <p>That the Board endorse the continued development effort in regard to building an effective working relationship with Promotus</p> <p>That the Board support a grant application to fund this project for NZIHA</p>
WEBSITE	<p>Communications – Building Profile/Link young and Old Website Player Profile & Photo to be added</p> <ul style="list-style-type: none"> • Name • Position goalie/Defenceman/Forward • Number • Height • Weight • R/L Hand • Born – DOB • Birth Place

Develop &
Deliver

- Club Origin
- Games Played
- Goals Scored
- Goals Assisted
- Points
- P/Play Goals
- Shorthand Goals
- Game winning Goals
- Shots on Goal
- Shooting %

Coach provides 3 impressions from the Bench in Game. Press Box (Score Bench) (Referee) provides 3 impressions of the game. To have active game commentary

Womans Proposal Presented

Issues:

- Running of the sport sat at the Board Table and there should be no division between Men and Woman.
- Identified the need for player representation at the Board Table with a voice but non voting rights
- That issues embedded in the proposal were largely coordinated by the Coaching Committee and representation for woman needed to be included at this level.

Schools

John advised NZIHA consider approaching the Intermediate Games (Years 7&8) held in Tauranga just prior to Term 3 school holidays.

Secondary schools are competing with 40 other sports – often not the resources in school communities to support another sport.

Resource required around being involved in schools. Regional Sports Directors are responsible to promote, grow, plan and develop opportunities in sport.

Super League Survey Proposal:

1. Do you support the continuation of Super League?
2. Is 4 teams the appropriate number of teams? – consideration for 6 moving forward
3. How often should Super League competition occur? (currently planned for 3 weekends)
4. Do you think Inter Regionals across 3 Regions is a valid competition and should Inter Regionals be retained?
5. Would the sport benefit to a variation to current format?
6. Do you support Inter Regionals or any other event over Labour weekend?
7. As a Spectator – Was the Super League exciting and provided good entertainment?

	<ol style="list-style-type: none"> 8. As a player – Did super League provided a higher level of competition? 9. Do you think super League should be formed from a Regional base? Y/N? Or from a National Draft? 10. Is Super League an event on its own? OR should it be part of another competition? Bauer/ QB/ Nationals 11. Should the Super League final be scheduled for the end of a competition or should it be scheduled as the highlight event for the weekend? 12. Would there be value in a Junior Super League Competition draft? 13. As a Player – would you support registration for super League and the team named on the day rather than in advance? 14. Do you see Super League as a way of developing up coming players and future talent? 15. List goals: - do you agree?
POLICY	<p>NZIHA needs to have a subsidisation policy for coaches and managers for international teams. As a minority sport in NZ with little funding there needs to be recognition of role:</p> <ol style="list-style-type: none"> a. Coach b. Coach and also a Player c. Coach/Manager with family member in the team d. Volunteer component <p>To endeavor to identify varying circumstances and ensure consistent treatment 6 categories have been created. NZIHA need to determine the policy, and then publish the policy to ensure transparency over subsidisation within our community.</p> <p>Subsidy Policy, as presented to the Board by Sue Kennedy, be accepted with the following amendments:</p> <ol style="list-style-type: none"> i. Category1&2. Subsidy Policy to be two tiers: FIRS - up to 100%, up to 50% Oceania – up to 50%, 25% for all coaches/managers respectively. ii. Category 5&6. Coach/player return flight and accommodation subsidy for the duration of stay while coaching. Players to pay accommodation, coach levy fees etc when they are playing. <p>Implement a Child Protection Policy for the 2015 season</p>
Next Meeting	9 December 2014