



## WOONONA SURF LIFE SAVING CLUB POLICY STATEMENT COMPETITION POLICY

POLICY NUMBER 3.1 OCTOBER 2013
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The Club Management Plan recognise that Surf Sports are a Core Business Activity and have set a strategic goal for Surf Sports to be to "Provide sporting opportunities to enhance member retention / recognition and enhance club spirit"

Competitors should recognise that the principle activity and purpose of the club is the provision of life saving services on Woonona Beach. Participation in surf sports facilitates this by way of:

- Providing a basis and structured approach to maintaining personal fitness
- Providing an outlet to enhance member satisfaction through competition
- Provide team bonding environment to enhance club spirit and pride in the club
- Provide an avenue for the club to recruit and retain members

### OVERVIEW

The objective of this Competition Policy is to promote fairness to all members, competitors, sectional heads, coaches and selectors and applies to all competitors representing Woonona SLSC ("the Club") at both senior and junior levels.

At times it may not be possible for the Club to routinely support every member who wishes to compete in any event and therefore consideration may need to be given in regard to commitment, training, contribution to fundraising, participation in Club activities and other relevant factors.

The Management Committee hopes that members, by paying competition equipment levies and/or carnival entry fees, have an appreciation of the cost otherwise borne by the Club in replacing Club equipment and craft and the investment that the Club makes in its members and that members may take greater ownership of their competition endeavours.

The Competition Policy comprises three sections:-

- 1 Committee Roles - responsibilities and duties
- 2 Competition Policy – rules, selection policy, eligibility, entries
- 3 Competition Equipment levies

This document must be read in conjunction with the Club Constitution, By-Laws and Code of Conduct and relevant club policies, in particular Woonona SLSC Policy 3.2 Use of Surf Life Saving Craft.

### What Woonona SLSC will provide to its members

1. Opportunities to compete at appropriate levels of competition in SLSA endorsed activities,
2. Provision of equipment to compete (subject to availability and club finances).
3. Provision of training resources to facilitate your competition, and
4. Provision of financial assistance by way of payment or subsidy of entry fees appropriate to your level of commitment to surf sports and Woonona SLSC in general.

### A competitor's obligation to Woonona SLSC

1. Conduct in accordance with SLSA and Woonona SLSC code of conduct at all times,
2. Pay all financial levies imposed as members and competitors,
3. Complete all SLS Patrol obligations,
4. Take care and responsibility for all Woonona SLSC equipment and facilities,
5. Abide by club uniform policies,
6. Undertake appropriate training for the chosen surf sports field,
7. Attend surf sports meetings initiated by the club from time to time,
8. Active participation in club fundraising activities, including mandatory participation in Appeal Day collections.

### Code of Conduct

Competitors should note that at all times that they are participating in surf sports events (including the travel to and from such events) that they must abide by the club's code of conduct.

## **1 COMMITTEE ROLES**

1.1 The positions of Director of Surf Sports and Sports Team Manager shall be elected at Woonona SLSC's Annual General Meeting and shall be a member of the Management Committee of The Club. Should the position of Director of Surf Sports and Sports Team Manager not be filled at the conclusion of the Club's Annual General Meeting these duties shall be carried out by the Club Director of Administration.

1.2 The Responsibilities and Duties shall include;

- a) Liaison with sectional heads at start of season to agree on/approve the nominated carnivals for the season in order for section budgets to be prepared;
- b) Ensure competitors are aware of the Club's Competition Policy, carnival dates and procedures at interclub, branch, state and national levels (including entry procedures and closing dates);
- c) Receive from sectional heads competitor nominations;
- d) Maintain a competition member register noting:
  - i) patrol management (in consultation with Director of Lifesaving);
  - ii) membership status (in consultation with Director of Administration/Registrar i.e., membership form, child protection form, member proficiency, relevant awards;
  - iii) financial member status i.e., payment of annual membership fee, any applicable competition equipment levy, uniform items (in consultation with Director of Finance);
  - iv) training commitment (in consultation with sectional head); and
  - v) the member's performances and results at all competitions.
- e) Liaise with sectional heads regarding a member's eligibility to compete at any level or at all;
- f) Ensure that requests for carnival entries are in accordance with budgetary requirements of the relevant section;
- g) Maintain overriding responsibility for final selection of a team or individual competitor of any section;
- i) Notify sectional head of the team's / individual's selection or otherwise,
- j) Endorse and submit competition entries (including entry fees) to for all SLS competitions;
- k) Submit reports, when required, to relevant Club officers;
- l) Report monthly to Management Committee.

## **2. COMPETITION POLICY**

### **2.1 Rules**

2.1.1 All members wishing to compete for Woonona SLSC to notify the Director of Surf Sports/Sports Team Manager in writing and identify what sporting field they wish to participate in at the start of the season , or as soon as is practical, so that their details may be entered into the competition register.

2.1.2 All nominations for SLS carnival entries to be submitted (by sectional head) to the Director of Surf Sports/Sports Team Manager a minimum of five days prior to the close of nominations.

2.1.3 Proposed team names to be nominated to Director of Surf Sports/Sports Team Manager for approval a minimum of five days prior to the close of nominations. Offensive or inappropriate team names will not be approved

2.1.4 Targeted sponsorship for individuals or team competitors is permitted only at the discretion of the Management Committee via a formal request from the sectional head.

2.1.5 Competitive Transfers into the Club must first be submitted formally to the Management Committee for approval or denial. If approved any competitive transfer is then subject to annual review by the Management Committee prior to commencement of training each season.

2.1.6 Requests and nominations to compete in events outside surf life saving carnivals must be submitted to the Management Committee. As a rule entry fees for non-SLS sanctioned events will not be met by the Club.

## **2.2 Selection Process**

All competitors will undergo the selection process and will be bound by the Club's Code of Conduct.

2.2.1 Selection criteria apply to:

- (a) Club touring teams;
- (b) individual and team events at carnivals;
- (c) development squads;
- (d) training camps;
- (e) representative nominations.

2.2.2 Selection criteria (to run parallel to SLSI, SLSNSW and SLSA selection policies):

2.2.3 Competitors must:

- a) be financial members of Woonona SLSC;
- b) be proficient members of Woonona SLSC;
- c) show potential to the benefit of team and Club;
- d) manage their patrol attendance and patrol defaults.

2.2.4 Competitors must display acceptable levels of these criterions:

- a) Training attendance and commitment – including compulsory team sessions;
- b) Carnival attendance and commitment to all relevant events;
- c) Carnival participation;
- d) Active participation in Club fundraising is expected and participation in Appeal Day efforts is mandatory;
- e) Satisfactory behaviour within and outside of competition arenas;
- f) Physical fitness – injury and/or illness may impact on sections;
- g) Point score attendance and commitment;
- h) Any other factor considered relevant in the circumstances by the Management Committee.

## **2.3 Selectors**

All selections shall be made by the selection panels as detailed below. Each selection panel shall convene regularly. Selectors can change selections up to the commencement of an event having regard to all relevant circumstances such as conditions, injury and carnival timetable. The selection panel shall advise all competitors of team selection as soon as possible after selections.

2.3.1 Beach selectors – senior

- Beach Captain (Sectional Head)
- Director of Surf Sports/Sports Team Manager

2.3.2 Beach selectors – junior

- Beach Captain
- Director of Junior Activities
- Junior Competition Convenor
- Director of Surf Sports/Sports Team Manager

2.3.3 Surf Sports selectors – senior

- Sectional Head
- Director of Surf Sports/Sports Team Manager

2.3.4 Surf Sports selectors – junior

- Sectional Head
- Director of Junior Activities
- Junior Competition Convenor
- Director of Surf Sports/Sports Team Manager

2.3.5 Surf Boat Selectors

- Boat Sweep
- Boat Captain (Sectional Head)

- Director of Surf Sports/Sports Team Manager

#### 2.3.6 IRB Selectors

- IRB Captain
- Director of Surf Sports/Sports Team Manager

2.3.7 It is recommended that selectors engage the advice of coaches regarding the prospect and potential of competitors however, all selections will be finalized by Section Selectors.

2.3.8 A sectional head must be notified of and have the right to attend any organized meeting which may potentially involve discussions concerning strategies or other significant issues within that section.

2.3.9 Right of Appeal - In the event of a team selection dispute, appeals to the Section Selectors will be considered. Such appeals must be submitted to the Director of Surf Sports/Sports Team Manager in writing within 24 hours of the notification/posting of selections and contain the grounds for appeal. If unresolved the appeal can be raised at the Management Committee meeting by the Director of Surf Sports/Sports Team Manager. The Management Committee shall have final authority of selections in the case of an appeal.

### **2.4 Carnival entries, membership and proficiency (eligibility to compete)**

2.4.1 Senior and Junior carnival entry nominations are to be submitted to the Director of Surf Sports/Sports Team Manager by their respective sectional head.

2.4.2 All carnival entries must be endorsed by the Director of Surf Sports/Sports Team Manager, or in his/her absence the Director of Lifesaving or in his/her absence a member of the Club Executive.

2.4.3 Any member wishing to be considered for selection must be in good standing and not in default with the Club in relation to their financial, discipline or patrol commitments.

2.4.4 Members will not be permitted to train with Club coaches, craft or equipment or compete for the Club unless "financial".

2.4.5 Non-members are not permitted under any circumstances to train with any Club equipment or craft.

2.4.6 Prior to carnival entries being submitted competitors *MUST*:

- be proficient in relevant awards for the competitor's age group;
- have a proficiency date (prior to 31 December);
- have lodged a membership form and payed all membership fees;
- have paid any moneys owing to the Club including relevant equipment levies and uniforms;
- have completed a Child Protection form (over 14's);
- be up to date with patrol requirements (over 14's\*\*);
- Show appropriate level of commitment and training for the event and carnival in which they wish to participate.

2.4.7 Subject to extenuating circumstances, and as approved by the Director of Surf Sports/Sports Team Manager, late entries may be accepted and shall be submitted by the Team Manager (in consultation with the Director of Surf Sports/Sports Team Manager) but the difference between the standard entry fee and the late entry fee shall be paid by the member. It is not acceptable for any member to submit a carnival entry without authorization by the Director of Surf Sports/Sports Team Manager.

2.4.8 Disqualification from a team: A competitor may be liable for disqualification from a team if they breach or fail to observe this policy; breach or fail to observe any provision of Woonona SLSC.

2.4.9 The Director of Surf Sports/Sports Team Manager reserves the right to limit the number of entries to a particular carnival where the club does not have adequate personnel or resources to support the entries requested.

### **2.5 Carnival Entries Fees**

#### **Senior Entries**

2.5.1 Subject to carnival entry eligibility (clause 2.4) Woonona SLSC will pay entry fees for competitors wishing to compete in sectional series (e.g. Sydney Water, Warilla Bowls Surf Boat Series, IRB Premiership), Branch, State and Australian Titles. Where a member nominates for any of these carnivals and fails to attend, they may be asked to reimburse the club for these entry fees.

2.5.2 Where competitors wish to enter carnivals in addition to those listed at 2.5.1, the member will be required to pay these entry fees prior to entry into such carnivals. The member may seek reimbursement of these entry fees at the conclusion of the season. Competitors will be entitled to individual reimbursement of entry fees subject to; available club funds and the individual's contribution to club activities including; fundraising, social activities, club management and maintenance, prize money, voluntary patrols. Requests for reimbursement of carnival entries shall be made in writing to sectional heads detailing carnivals attended, entry fees paid and contribution to Woonona SLSC. The sectional head may endorse the request and make recommendations to the executive. The executive may vary the amount requested subject to available finance and information regarding the members' contribution to club activities. A subsidy amount shall be included in the sectional budget at the beginning of the year.

2.5.3 Under certain circumstances the executive may approve an advance of an individual's subsidy. Such circumstances may include financial hardship and regular contribution to Woonona SLSC activities.

### **Junior Entries**

2.5.4 Junior competitors will be required to pay all competition entry fees. Junior competitors may apply for a refund of these fees whereby their legal guardian has provided assistance to Woonona SLSC. Such assistance may be by way off:

- i) acting as Age manager,
- ii) acting as official at carnivals,
- iii) being an active patrolling member of Woonona SLSC,
- iv) holding a position as an officeholder of the club, as voted at the AGM,
- v) regular assistance on nipper days regarding setting up and running the BBQ.

Requests for entry refunds must be made in writing at the end of the season and be endorsed by the Junior Activities Chairperson. Entry fees will not be refunded where a competitor has not participated in that carnival.

### **Patrol Management**

2.6 Woonona SLSC operates under SLSNSW Patrol Rules and Regulations.

2.6.1 All competitors will be rostered on to a Patrol for Woonona SLSC for the season, regardless of membership category. Competitors may request a reduced patrol requirement in extenuating circumstances. Such requests must be submitted in writing before the commencement of the patrolling season or as soon as practically possible.

2.6.2 Each competitor must attend 100% of their rostered patrols or arrange a suitable substitute. If a competitor misses one patrol for any reason (including excused patrols) he/she will not be permitted to enter any competition until such time as appropriate arrangements have been made with the Director of Lifesaving to make up the missed patrol. The make-up patrol should preferably be completed prior the next competition.

2.6.3 Competitors will be required to comply with SLSA Policy Statement 5.4 regarding proficiency and patrol hour requirements for competition eligibility, or any subsequent policy issued by SLSA or SLS NSW. This policy currently requires that each competitor completes 25 patrolling hours (12 hours for Active Reserve Members) in the calendar year immediately preceding date of any championships.

2.6.4 Competitors should monitor their patrol obligations via surf lifesaving online at [www.lifesavingonline.com.au](http://www.lifesavingonline.com.au) or by enquiry with the Director of Lifesaving.

## **3. COMPETITION EQUIPMENT LEVIES AND USE OF EQUIPMENT**

3.1 Equipment levies will be set by the management committee prior to the start of each season, and may be varied for individual competition sections.

3.2 Competition equipment levies are to be paid within 1 month of commencing training in the respective discipline and prior to entry into any events. Competition levies are payable regardless of membership category and are cumulative (i.e. if a competitor competes in both surf boats and IRB he/she will be required to pay both levies.)

3.3 The first \$300 of any Prize money received in a particular event or series will be allocated to the respective section and be available to subsidise competition entry fees for that section at the discretion of the sectional head.

3.4 Use of all surf life saving craft to be in accordance with Woonona SLSC Policy 3.2 ' Use of Surf Life Saving Craft'.