

Development League Checklist

- Call a club meeting
- Discuss plans for social/ school league development (what format etc)
- Appoint Co-ordinator
- Determine needs, costs
- Develop Information Flyer/ Package
- Seek Volunteers (you'll need several)
 - a. School Liaison & research schools in your area
 - 1. If choosing to develop league away from schools then organise means to advertise, source players etc
 - b. Coaches
 - c. Players
 - d. Referees
 - e. Parents with associations with schools
 - f. Scorekeeping/ Timekeeping
- Contact Schools and make appointments
- Venue availability
- Timing
- Weekend camps
- Equipment needed by club (goalie gear, pucks, loan player equipment etc..)
- Develop required equipment list for participants
- Seek media support
- Seek sponsorship
- Draw up a set of Playing and Administrative rules (based on NZIHA Rulebook)
- Ensure names of team members kept for NZIHA database
- Appoint someone to control collection of fees & format
- Develop contact list (email and/ or fax)
- Develop volunteer roster for game nights
- Organise coaches & players to “host” camps
- Advertise camps to schools/ social groups with timing, venue, costs etc.
- Provide players/participants with club membership details and requirements to play club league etc.
- Promote club activity to all participants and encourage membership