

# Officials Incident Report



Date of Game:	Time of Game;	Game Number:
Venue:	Age Classification:	
Home Team:	Away Team:	
Referee Name:	Qual Level:	
Referee Name:	Qual Level:	

Offense committed: \_\_\_\_\_

Incident description in detail: (use other side of page if necessary)

\_\_\_\_\_

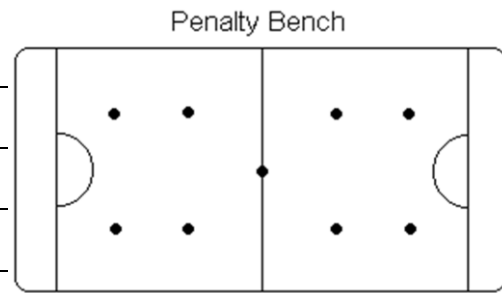
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Indicate location of Incident

**Players Involved and Penalty Assessed**

Name	Team and Number	Rule Number & Penalty Assesses

Observations leading up to this reported incident: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Referee's Signature: \_\_\_\_\_ Date of Report: \_\_\_\_\_

This Officials Incident Report along with any relevant documents is to be sent by email, post or fax immediately Contact Details are: [nz.inline@gmail.com](mailto:nz.inline@gmail.com) or Box 18001, Merrilands, New Plymouth or Fax (06) 759-8445 and forwarded the regional Discipline Chairperson and League Authorities. A copy of all relevant documentation INCLUDING the scoresheet must be sent with the referee report(s).

Incident details continued

---

---

---

---

---

---

---

---

---

---

**Officials Report Guidelines**

1. The purpose of the report is to give an accurate account of what occurred.
2. It is important to describe the incident in detail as though the readers of the report did not see the incident, which may be the case.
3. Referees must complete his/her own report stating what they saw, not an account of what they saw plus what they heard from others. As both referees are positioned on opposite sides of the rink and looking at different players, then each referees view will be different.
4. Referees **MUST** ensure the report is completed as soon as practicable and in all cases within 24 hours after the completion of the game in which the incident took place to ensure that details are recorded accurately.
- 5. Referees MUST submit their reports individually without consultation with the other game referee of the game where the incident occurred.**

**Areas to include in report are: -**

- Sequence of events leading up to the incident, ie. Boarding, tripping, face-off, protecting goalie, swearing etc.
- How many involved initially and their numbers,
- #5 Blue tripped #23 Red, or
- #5 Blue fell on Red goalie.
- Who was the third player in?
- #28 Red crossed checked #5 Blue, or
- #23 Red pulled #5 Blue from his goalie
- Who swung the first punch?
- #3 blue punched #28 Red for cross-checking team mate
- #5 Blue started fighting with #23 Red.
- Did any goalies leave their crease
- Did any player leave their player bench
- Did any player leave the penalty bench
- Score Sheet completed correctly ie. Match penalty for fighting



New Zealand Inline Hockey Association

Reporting Form for all Allegations of breach/s of the relevant Code of Conduct and acts of vandalism, violence, abuse, dishonest, offensive or any other such behaviours they may bring the sport into disrepute that occurred before, during or after an inline event.

(Attach all relevant information to this form)

INCIDENT LOCATION: \_\_\_\_\_ INCIDENT DATE: \_\_\_\_\_

Did this incident occur in:  Competition  Hotel or Public Accommodation  Club Location  Elsewhere  
 (Please indicate and provide details below)

DETAILS OF THOSE INVOLVED:

Name: \_\_\_\_\_ Club (if known) \_\_\_\_\_

SUMMARY OF INCIDENT Please give specific details (attach sheets if necessary)

--

WITNESSES OR DOCUMENTED VERIFICATION.

(Provide names and addresses OR copies of printed materials)


TO WHOM WAS THIS INCIDENT REPORTED AND AT WHAT TIME?

Identify Person (if possible)	NAME	PHONE/MOBILE/ADDRESS?
NZIHA Official (identify)		
Club Officer (identify)		
Police (identify)		
Other (identify)		

If this was reported what was the resolution and who may we contact for verification?

--

I certify that the above information is accurate, truthful, and complete to the best of my knowledge. (Parent/Guardian to co-sign if under 18 years)

Signature:		Date:
Print Name:		Phone Numbers:
Email:		
Address:		

# NOTICE TO ATTEND A DISCIPLINARY PANEL

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Take NOTICE that you are required to attend a Disciplinary Panel hearing:

On \_\_\_\_\_ at \_\_\_\_\_  
(date) (place)

**OR**

By a teleconference on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

To participate in the teleconference you will need to dial \_\_\_\_\_ and then enter, when asked by the operator, the following pin number \_\_\_\_\_.

On behalf of \_\_\_\_\_ (Referee or Accused Person)

In respect of a report/charge against \_\_\_\_\_

(A copy of the Report is attached)

The Report/Charges are as follows:

Rule No: \_\_\_\_\_

Rule No: \_\_\_\_\_

Rule No: \_\_\_\_\_

Further, take notice that if you fail to appear before the Disciplinary Panel, the Disciplinary Panel is empowered to assess an additional suspension from playing or officiating in games.

Signed: \_\_\_\_\_ (Disciplinary Panel Chairperson)

If there are any questions regarding this notice please contact me on Tel: \_\_\_\_\_

# NOTICE TO ADMIT

Report/Charge

Rule No: \_\_\_\_\_

Rule No: \_\_\_\_\_

Rule No: \_\_\_\_\_

I, \_\_\_\_\_ admit the report/charge as per the incident which occurred on \_\_\_\_\_ (date) at \_\_\_\_\_ (venue) and accept the decision of the Disciplinary Panel. In respect of the incident I make the following

(Continue on separate page if required)

Signed: \_\_\_\_\_ ( Reported Person) Dated: \_\_\_\_\_

Witness: \_\_\_\_\_ Dated: \_\_\_\_\_

(Officer of the Club or NZIHA Official OR Parent/Guardian/Caregiver)

This form must be forwarded to the Disciplinary Panel Chairperson by \_\_\_\_\_ (not later than 24 hours prior to the time set for the Regional Disciplinary Panel hearing or half an hour in the case of an Event Disciplinary Panel Hearing).

I, \_\_\_\_\_ the reported/charged person having admitted the report/charge  will /  will not elect to attend the Disciplinary Panel. (Please strike out whichever is NOT applicable)

The Disciplinary Panel Chairperson reserves the right to require that the reported/charged person attend the Disciplinary Panel to have his/her case heard, even after submitting a "Notice to Admit".

Details of Player: \_\_\_\_\_ (Address)  
\_\_\_\_\_ (Telephone/Fax Numbers)