Title Produce a plan for own future directions

Level 2 Credits 3

Purpose People credited with this unit standard are able to: gather information for a personal profile; investigate and identify options to arrive at decisions for own future directions; and produce a plan for achieving future directions.

Classification Core Generic > Work and Study Skills

Available grade Achieved

Explanatory notes

1 Definitions

Future directions allows for any productive endeavours such as paid work, unpaid work, education and training, and personal or cultural pursuits and interests. A future direction decision can be a single goal, or a number of goals. Goal for the purpose of this unit standard is a specific and measurable achievement. Options may reflect more than just a job search. They may involve a long-term perspective and consider aspects of living outside of paid work. Objective for the purpose of this unit standard is a measurable step towards a goal. Work interests are those aspects of work which a person finds worthwhile. Examples are physical activity, precision, working under pressure, chance for promotion, recognition, routine, security of job, status, responsibility, pleasant surroundings, teamwork, variety, and opportunity to work alone.

2 The homepage for Career Services can be found on the following link: www.careers.govt.nz/.

Outcomes and evidence requirements

Outcome 1

Gather information for a personal profile.

Evidence requirements

1.1 Information relevant to own future directions decision making is gathered for a personal profile.

Range personal profile includes – personal qualities, interests, skills, work interests, educational and/or other achievements, paid and/or unpaid work, education and/or training experiences.
Outcome 2

Investigate and identify options to arrive at decisions for own future directions.

Evidence requirements

2.1 Options compatible with personal profile are identified in terms of own future directions.

Range options may include but are not limited to – employment, education and training opportunities, current and anticipated paid and unpaid work, current and anticipated non-work activities and responsibilities; evidence of at least three options.

2.2 Sources of current career information are investigated in terms of planning for future directions.

Range sources may include but are not limited to – job market advisory websites, government agency and/or their websites, printed media, guidance personnel, educational organisations and/or their websites; evidence of at least three is required.

2.3 Information sufficient and relevant to the identified options is selected in terms of producing a plan for future directions.

2.4 Options are prioritised and justified on the basis of gathered information.

Outcome 3

Produce a plan for achieving future directions.

Evidence requirements

3.1 A plan for achieving future directions is produced using identified information sources.

Range specific and achievable goals, milestones, completion date, criteria for review; time period is realistic for identified goals.

Replacement information

This unit standard replaced unit standard 501.

Planned review date

31 December 2015
### Status information and last date for assessment for superseded versions

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### Consent and Moderation Requirements (CMR) reference


### Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

### Comments on this unit standard

Please contact NZQA National Qualifications Services [nqs@nzqa.govt.nz](mailto:nqs@nzqa.govt.nz) if you wish to suggest changes to the content of this unit standard.